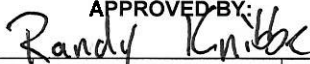
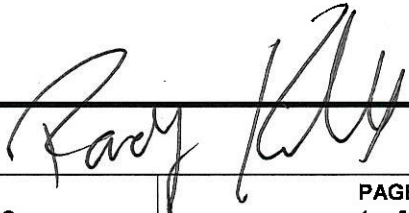
	RIOS SECTION NAME: POLICY	
	PROCEDURE NAME: QEH&S Policy	
PADNOS Electronics Recycling	Document No. RM 2.1	
	RIOS Section No. 2	

PADNOS Electronics Recycling QEH&S Policy

PADNOS Electronics Recycling (PER) is committed to:

- **LEADING** the electronics recycling industry in the quality of our products, efficiency of our production processes, and standards of our service;
- **EXCEEDING** the needs of our customers.
 - Providing our customers with innovative recycling solutions;
- **COMPLYING** with all applicable local, state, and federal environmental regulations;
 - Reducing waste and preventing pollution in all operations;
- Continually **IMPROVING** our operations, activities, and products or services in order to protect our environment.
- **DOING IT SAFELY OR NOT AT ALL!**
 - Providing our employees and contractors with a safe, comfortable, and healthy work environment;
 - Maintaining and continually improving our health and safety programs;
 - Complying with all applicable local, state, and federal safety regulations;
 - Preventing injuries in the workplace and at any outside providers.
- Applying the **REUSE, RECYCLE and RECOVER HIERARCHY** in all aspects of our operations;
- Performing due diligence on our downstream vendors to comply with all environmental, health, and safety requirements;
 - Identifying **FOCUS MATERIALS** and managing the flow of these items from receipt to end-of-life;
 - Continuously training employees to improve how Focus Materials are handled and processed.
- Ensuring the **DESTRUCTION OR PURGING OF RECOVERABLE DATA** on data storage devices unless otherwise requested in writing by the customer. PER adheres to *NIST Guidelines for Media Sanitization* for data purging or destruction.

APPROVED BY: 		
REVISION NO. 3	DATE: 1/26/18	PAGE: 1 of 1
Paper documents not stamped "controlled" are not official and should not be relied on. Always verify the official version of this procedure in a controlled copy or at:		