



PADNOS Electronics Recycling QEHSS Policy

Owner: VP Metals Manufacturing
Document No. 1.M0EL01

PURPOSE AND SCOPE

This document defines the PADNOS Electronics Recycling Division's QEHSS Policy

POLICY STATEMENT

PADNOS Electronics Recycling QEHSS Policy

PADNOS Electronics Recycling (PER) is committed to:

- **LEADING** the electronics recycling industry in the quality of our products, efficiency of our production processes, and standards of our service;
- **EXCEEDING** the needs of our customers while continually **IMPROVING** our operations, programs, team members, products, and services;
- **COMPLYING** with all applicable environmental, health, safety, and data security regulations;
- **DOING IT SAFELY OR NOT AT ALL!** by providing our team members and contractors with a safe, comfortable, and healthy work environment while preventing injuries;
- Applying the **REUSE, RECYCLE and RECOVER HIERARCHY** in all aspects of our operations;
- Managing the flow of **FOCUS MATERIALS** from receipt to end-of-life including all activities performed by downstream vendors;
- Ensuring the **DESTRUCTION, REMOVAL, OR PURGING OF RECOVERABLE DATA** from all customer materials by the handling of electronics only by authorized team members under the guidance of a competent Data Protection Representative and in adherence to *NIST Guidelines for Media Sanitization*;
- All while maintaining the **CONFIDENTIALITY** of our customer's information and **TRANSPARENCY** in our operations.

Senior Management Signature

10/25/22

Date